

# Libertarian Party of Hawaii Data & Privacy Policy

The Libertarian Party of Hawaii is committed to protecting the privacy and security of personal information provided by our members, donors and website visitors. This policy describes how we collect and use personal information solely within the United States, and the steps we take to safeguard it.

#### Compliance

The Libertarian Party of Hawaii complies with all applicable U.S. and State of Hawaii data privacy laws, including HRS 487N. We do not share or sell personal information externally except as required by law.

## **Collection of Personal Information**

We request basic contact details like name, address, email and phone number from individuals who choose to support our party through membership, donations or website usage. This allows us to communicate about important issues and keep supporters informed. Providing this information is always voluntary.

Federal law requires political committees to report contributor information for any individuals whose donations aggregate over \$100 in a calendar year. Government contractors are advised to carefully consider any potential conflicts of interest that could arise from political contributions, given their role performing public contracts. All members and donors should disclose any relevant conflicts of interest. Donations are not tax-deductible as they are considered political contributions under federal tax law.

## **Use and Sharing of Personal Information**

Contact information is used for 12 months after the date of dues payment for the purposes of monthly communications and Newsletters. Contact information is used maximally for 5 years to communicate about membership status, and occasionally party activities, events, and campaigns. Members always have the choice to opt in/out. It is not shared externally except with affiliates and partners as described below. Donors of over \$1,000 may opt-in to be published in our monthly Newsletter as appreciation for their contributions. This will never be done without prior approval.

#### **Data Retention and Access**

Personal information will be retained for the maximum 5 year period. Contact attempts and Party updates will not continue long after expiration of the one-year membership occurs due to non-payment of dues. Individuals have a right to access, correct or delete their data by contacting us directly at <u>lphisecretary@gmail.com</u>. Data will be updated based on your expressed communication preferences over time.

#### **Data Security**

Technical and organizational security measures rigidly protect personal information from misuse, unauthorized access or alteration.

### **Affiliate Links and Third Parties**

Our website may contain affiliate links. We have no responsibility for third-party data practices, but do not share personal information externally except with such partners as necessary to fulfill our clearly stated goals.

### **Data Storage and Access Controls**

Member contact lists, donor information, and other sensitive data are securely stored in restricted databases. Automated access controls through individual accounts prevent unauthorized viewing, editing, or downloading of protected information. System logs monitor all user activity within the database and regular screenings are conducted to detect any access violations or anomalous behavior.

All representatives granted access to sensitive information are required to sign a non-disclosure agreement (NDA). Any discrepancies or access by non-credentialed parties will trigger immediate lockdown of the databases while the incident is investigated. Users in violation of the NDA may have their access permanently revoked.

Physical and technical safeguards work in tandem in our databases to ensure member privacy by restricting protected data access exclusively to approved, trained representatives who are contractually committed to data security under signed NDAs. System logs are monitored and regular screenings are conducted to detect any access violations or anomalies. Noncompliance with the NDA can result in immediate and permanent revocation of access privileges.

## **Incident Response**

In the event of a data breach or unauthorized access involving personal information, the Libertarian Party of Hawaii has established an incident response plan to protect the privacy and security of our members, donors, and website visitors. This plan includes the following steps:

- 1. **Identification and Containment:** We will promptly identify and contain the incident to prevent further unauthorized access or data loss.
- 2. **Notification:** If the incident poses a risk of harm, we will notify affected individuals in accordance with applicable laws and regulations, providing relevant details and guidance on protective measures.
- 3. **Investigation:** We will conduct a thorough investigation to determine the cause and extent of the incident, involving external professional or legal experts if necessary.
- 4. **Remediation and Mitigation:** We will take prompt action to address vulnerabilities, enhance security measures, and prevent similar incidents.
- 5. **Communication and Support:** We will maintain open communication with affected individuals, providing updates on the progress and offering support and resources as needed.
- 6. **Evaluation and Improvement:** After resolving the incident, we will conduct a review to identify areas for improvement and implement changes to enhance data privacy and security practices.

## **Consent & Communication Preferences**

Members can opt out of emails or specify preferred communications at any time by contacting <u>lphisecretary@gmail.com</u>

## **Changes to this Policy**

This policy is effective [DATE] and may be revised periodically. Continued interaction indicates consent to current policy terms.

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First Name: *		Circle Salutation: Mr. Miss Mrs. Ms. Dr.	
Last Name: *			
Address: *			
Apt./Suite No.:			
City: *			
State: *			
Zip Code: *			
Phone:			
Email: *			

Membership dues are \$20 per year. New members agree to our bylaws, privacy policies, and any standing orders in place. Membership perks include The monthly Libertarian Hawaii Newsletter, a vote in General Membership Meetings, event announcements, and more! Believing in and understanding of the following pledge is central to Libertarianism:

#### "I certify that I oppose the initiation of force to achieve political or social goals."

#### **Contributions Welcome**

Federal law requires political committees to report the name, address, and occupation and employer for each individual whose contributions aggregate in excess of \$100 in a calendar year. Political contributions are not taxdeductible. Federal law prohibits government contractors from making political contributions, while federal employees should ensure personal contributions are made outside of their official capacity and without the use of government resources.

\* By checking this box I acknowledge that contributions from foreign corporations and foreign nationals are prohibited (This prohibition does not apply to permanent residents of the U.S. who hold green cards.)

If you want to contribute \$100 or more, the following fields are required.

Employer(s): \_\_

Occupation:



Signature

Date: MM/DD/YYYY

www.libertarianhawaii.com